

Application for issue of Degree/Diploma Certificate

To

Date:

The Controller of Examination

The Assam Kaziranga University, Jorhat.

Sir/Madam,

I request you please issue the Degree/Diploma Certificate for the below mentioned details. I certify that I am the same candidate who appeared the following examination. My particulars are as follows:

Candidate Name (in Block letters):

Candidate ID No : _____

Father's Name : _____

Mother's Name: : _____

Present Postal Address : _____

Phone No : _____

Name of the Examination(Course)_____Year_____.

Certificate Fee Payment Receipt No:_____Date:_____.

I have read the below mentioned instructions carefully. I will abide by the rules & regulations or any instructions given by Examination Department.

Verified for No Dues

Your's Faithfully

(Assistant Registrar/Dy. Registrar Signature)

(Signature of the applicant)

Authorization (In case collecting by Messenger)

I authorized Mr./Ms. _____ to collect my above mentioned certificate.

The specimen signature of the messenger given below.

(Specimen Signature of the Messenger)

(Signature of the Candidate)

Received the Degree/Diploma Certificate.

(Signature with Date of the Candidate/Messenger)

Instructions

1. Attach a copy of the provisional certificate or consolidated mark sheet or notification of the PhD degree.
 2. Candidates till 2022 pass out need to pay the certificate fee. (Rs:500.00 for UG or Diploma, Rs:800.00 for PG or PhD)
 3. Candidate 2023 pass out onward needs to pay the certificate fee. (Rs:700.00 for UG and Diploma, Rs:1000.00 for PG, and Rs: 1200.00 for PhD)
 4. The messenger must show his/her identity proof at the time of receiving the degree/diploma certificate.
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